



Grievance Redressal Cell Committee

GSFC University  
Administration Department  
Office Order No.DIRECTOR/ADM/022024/25  
Date : 12.02.2024

1.0 Preamble:

GSFC University is committed to providing a safe, fair and harmonious learning and work environment. Grievance Redressal Cell is being set up at GSFC University in accordance with the University Grants Commission regulations 2012 (The Gazette of India, March 23-29, 2013) for handling day-to-day grievances related to students. The UGC Regulations also briefs about the appointment of an OMBUDSMAN who will resolve the alleged grievances faced by the students of the University.

2.0 GSFC University had established the Grievance Redressal Cell vide Circular No. GSFCU/REGISTRAR/CIR/GRC/2019-20/3071 dated 04/10/2019

3.0 In view of the changes at organization management level, the subject the Grievance Redressal Cell committee is reconstituted as per the table below.

Sr. No	Name	Designation	Position held in GRC	Contact detail
1	Prof. G. R. Sinha	Provost	Chairperson	<a href="mailto:provost@gsfconiversity.ac.in">provost@gsfconiversity.ac.in</a> M: 8827411550
2	Shri. R. B. Panchal	Registrar/ Director (Administration)	Member and Convener	<a href="mailto:ramesh.panchal@gsfconiversity.ac.in">ramesh.panchal@gsfconiversity.ac.in</a> M: 9898300668
3	Shri Mahesh Barot	Dy. Director (Administration)	Member	<a href="mailto:deputy.director@gsfconiversity.ac.in">deputy.director@gsfconiversity.ac.in</a> M: 9662515256




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4	Dr Saurabh Shah	Dean, School of Technology (SOT)	Member	saurabh.shah@gsfcommunity.ac.in M: 9426536106
5	Dr. Sanjukta Goswami	Associate Dean- Chemical Engineering, SOT	Member	associatedean.chemical@gsfcommunity.ac.in, M: +91 7016701986
6	Dr. Devjani Banerjee	Associate Dean, Life Sciences, School of Science (SOS)	Member	associatedean.lifescience@gsfcommunity.ac.in, M: 9429208205
7	Dr. Abha Kalaiya	Associate Dean, MBA, School of Management Studies and Liberal Arts (SOM&LA)	Member	associatedean.mba@gsfcommunity.ac.in, M: +91 9978005262
8	Student representative (To be nominated by provost as and when the complaint is received)		Special Invitee	

- 4.0 The above committee shall facilitate to resolve the grievances in a fair and impartial manner, maintaining necessary confidentiality, as the case may be.
- 5.0 The roles and responsibilities of the subject shall be as detailed in the reference circular.
- 6.0 The committee shall remain in force till further order.
- 7.0 This Office Order supersedes the Officer Order on the subject dated 29.01.2021

  
R.B. Panchal  
Director (Admin)

For Display on all Notice Board.

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CC :

1. President's Office, GSFC University
2. Provost's Office, GSFC University,
3. Director (Admin) & Registrar, GSFC University
4. Director Campus & Dy. Director (Admin), GSFC University
5. Deans / Associate Deans, GSFC University
6. Department of Computer Science & Engineering
7. Department of Chemical Engineering
8. Department of F & EHS
9. Department of Chemical Sciences
10. Department of Life Sciences
11. Department of Computer Applications & Data Science
12. Department of Management Studies
13. Department of Student Affairs
14. Department of Examination & Assessment
15. Department of Account & Finance
16. Department of Internship & Placement
17. Department of Information Technology Enabled Services - To upload on GSFCU portal
18. Department of Administration
19. Teaching Staff, GSFC University
20. Non-teaching Staff, GSFC University
21. Students, GSFC University
22. Select File – Dy Registrar (I/C), GSFC University